

Women-to-Women Ministry Training



South Texas Hub

*Equipping women to advance God's kingdom in their own hearts
and the hearts of other women*

September 24-26 & October 8 - 10, 2020
Northwest Houston, TX

Hub Coordinator: Kimberly Emmert (kimberly.emmert@gmail.com)

MODULES OFFERED:

Choose one module from the following that will be offered to the first 10 respondents per module (studying is done in a small, interactive groups). First come, first serve! Modules are co-led by experienced facilitators. For all modules, **35-40** hours of advance homework is required and is sent ahead of the course session. **To satisfactorily pass our modules, you must complete a *minimum of 80% of these assignments* prior to coming and attend at least 80% of the sessions. You will be asked to report the percentage of assignments you have completed at the training.**

The following module is being offered:

Discovery Bible Study (DBS)

This module focuses on how to effectively study the Bible to enrich devotional times, lead small group discussions, and prepare lessons and messages. Participants work systematically through the process of observation, interpretation, and application of biblical passages to understand the author's original intent and accurately apply the Word of God. Participants also prepare and facilitate a topical study, a small group Bible study, and a short message based on a passage of Scripture as well as receive feedback for continued growth in their facilitation skills. (Prerequisite: FRL, DDH)

TO REGISTER:

Regular Registration (April 15 - June 24, 2020): \$250

This price includes food during the training. You are responsible to pay for all your transportation costs between your home and the training site.

The full payment of **\$250** is due by **June 24, 2019** to ensure your place in the class. You can pay online at the Entrust website (www.entrust4.org/orders).

When the module is confirmed, you will be sent information on how to order your workbook(s) to begin your advance coursework. Do not order your workbooks ahead of time; there are no refunds for workbooks. Costs for digital workbooks are \$25, and costs for printed workbooks are \$40 (but note, printed workbooks cannot be mailed outside the United States). All modules have one workbook, except for FRL, which has two: *Walking with Christ* and *Facilitator Training*.

For help with registration, follow the instructions at the end of this document.

TRANSPORTATION:

IMPORTANT: DO NOT MAKE TRAVEL ARRANGEMENTS until you are notified that registration has been closed and your reserved place is confirmed (approximately 90 days before first day of module). Most of the time modules are full, but occasionally a group does not have enough participants, and in that case, we will cancel that particular module. Should this occur, and you are not interested in the other modules we are offering, we do not want you left with a paid ticket.

Via Air:

If you need transportation from the airport (IAH or Hobby), please contact Kimberly Emmert at kimberly.emmert@gmail.com. The South Texas Hub team may be able to provide transportation to and from the airport, but it is not guaranteed.

Please contact Kimberly Emmert at kimberly.emmert@gmail.com if you have questions.

REFUND POLICY:

If you need to cancel, you will be refunded all but \$50 to cover planned group costs and administration fees. Workbooks are not refunded, so do not order them until you have received notification from me that your module is confirmed.

ONLINE REGISTRATION PROCESS

The following video shows how the online registration process works. Feel free to consult this video for help with your registration.

Video: <https://vimeo.com/325000831/2671fd5aa3>

To register for the training: <https://register4trng.com:444/>

The process is as follows:

1. The link above will take you to the home page for the online registration.

2. You will need to Create Your User Login – this will ask you for an email address and confirm you are not a robot. (If you have already created an account, just Login, and go to Step 7.)
3. After you receive the email from training@register4trng.com, click on the embedded link. You should receive it relatively quickly, but if you do not, check the spam folder of your email account.
4. On this page you will create your account password. Then you will be logged in. Make a note of your user name and password.
5. There are several pages of user information that you need to complete before you can register. You can save pages as you go, and if needed, come back later to finish the process. Just remember your email and password.

For future registrations, this information will be saved, and you will only need to update any changes.

6. All questions highlighted in **RED** must be answered. This includes Pastoral Approval - you might not have this, so you may answer, “no,” then give a short statement of explanation. We strongly encourage you to discuss this training with your pastor or ministry leader and get their approval.
7. Next you can select **Register for Module** at the top of the page. This will take you to the page of available modules that are listed in the left-hand column. Look for the appropriate module. Select it, and then click on the **Blue Register button** on the far right.
8. Accommodations Page: The first box requires a statement. Select an accommodation. Submit.
9. Media Release Form and Liability waiver: Make your choices.
10. After you submit your registration, a link will appear to take you to the Entrust website page where you may pay your registration fee. Only pay the registration fee. Do not order your workbooks at this time; workbooks are not refunded. If we cannot host the module, your money for registration (all but \$50 as mentioned above) will be refunded. Workbooks are NOT refunded.
11. Approximately three months before the training, you will receive communication from your Hub Coordinator or Lead Facilitator. At that time, you can order your workbook.
12. After submitting your registration, you will receive an automatically generated email advising that your registration has been received. If after 24 hours you have not received this notification, contact Ann at annc@entrust4.org. Within 5 business days, after your application has been received and reviewed, you will be contacted by the Hub Coordinator as to the status of your registration or if additional information is needed.

Online Registration Help? Contact Ann at annc@entrust4.org.